

**Department:** Arts, Humanities & Multimedia TRAC

**Location:** Locke 102

**Contact Name:** Debra Duffett

**Job Specifics**

**Job Title:** General Helper

**Hourly Rate:** \$16.00

**Number of students requested:** 2

**Period of employment:** Fall 2024 (begins 08/16/24) Spring 2025 (begins 01/10/25)

**The position will be:** In person

**Hours:** Tues-Thurs 2pm-5pm

**Days:** Friday-Sunday A 3-hour shift sometimes from 8am-8pm, depending on need.

**Date employment to begin:** 08/16/2024

**To apply:** Email supervisor at [debra.duffett@deltacollege.edu](mailto:debra.duffett@deltacollege.edu)

**Job description:** This job provides general assist to the Box Office/Concessions for the Delta Center for the Arts. Persons in this role provide excellent customer service in a fast-paced environment, while working quickly and having sensitivity to and an understanding of the customer's need. Assist in tracking concession inventory and keeping the area well-stocked.

**Minimum qualifications:** Ability to (1) Accurately perform simple math; (2) work a flexible schedule, as needed (3) understand and follow oral and written instructions; (4) communicate clearly, both orally and in writing; and (5) sit for prolonged periods of time; and (6) use manual dexterity for fine manipulation.

**Additional comments:** Candidate must be Federal Work-Study eligible. This job requires lifting and working with food/drink items in concessions.