

San Joaquin Delta Community College District Donation/Pledge Form

San Joaquin Delta Community
College District
5151 Pacific Avenue
Stockton CA 95207
(209)954-5000

Mission Statement:

The mission of San Joaquin Delta Community College District is to provide excellent post-secondary education that serves the needs of students, the College District and the community through continuing, transfer, career and technical education, and economic development. To achieve this objective, the faculty and staff are committed to providing comprehensive instructional programs, student services and public services that are high quality.



Two empty rectangular boxes for identification or tracking numbers.

San Joaquin Delta Community College District Donation/Pledge Form*

Donor Information

Date: _____

Name	
District Affiliation	
Address	
City	
State/Province	
ZIP/Postal Code	
Telephone	
Email (optional)	

Pledge Information

Type of Donor:

- District Employee
 Business/Corp
 Individual/Non-Profit/Estate
 Council Program

Type of Gift:

- Cash/Check/Credit Card
 Stocks/Bonds
 Payroll Deduction
 Non-Cash/Gift in Kind/Equipment (Fill out description box below)
 Other: _____

I (we) pledge a total of \$ _____ to be paid (if non-cash or gift in kind please use Fair Market Value):

- One-Time
 Monthly
 Quarterly
 Yearly
 Other: _____

Non-Cash Gift/Gift in Kind:

Please include any supplemental support documentation.

Fair Market Value (Donor Estimate)	
Donation Description (Computer Hardware/Software; Chemicals; Services provided; Equipment- Year, Make, Model, Mileage, Size, Age, General Condition, Maintenance/Installation Costs, etc.):	

Gift Use:

- Scholarship
 President's Circle
 Passport to College
 Membership
 Endowment
 ASB
 Student Club: _____
 SJDC Program/Other: _____
 Unrestricted: _____

Other Considerations/Restrictions (if applicable):

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Credit Card Payment Information

Name (as shown on card)	
Credit card type	
Credit card number	
Expiration date	
Authorized signature	

Acknowledgement Information

Donations are subject to district review and approval. A confirmation letter will be sent to accept or decline each donation. Donations to San Joaquin Delta Community College District are not considered tax deductible until they have been formally approved per SJDC Administrative Procedure 3820.

- I acknowledge that I did not receive a direct benefit from this donation.
- I acknowledge that I did receive a direct benefit from this donation, and understand that only the portion that exceeds the difference of the amount donated and value of the benefit received is tax deductible.
- I (we) wish to have our gift remain anonymous.

Please make all checks, corporate matches, or other donations payable to **SAN JOAQUIN DELTA COMMUNITY COLLEGE DISTRICT**. *Submit a completed copy of this form along with payment (if applicable) to the Fiscal Services office located in Administration 201 or mail to:*

San Joaquin Delta Community College District
 Attn: Fiscal Services
 5151 Pacific Avenue, Stockton CA 95207

District Use Only

<i>Approvals:</i>	<i>Signature</i>	<i>Date</i>
Dean/Director/Other Manager		
Operational Review		
President’s Council	<input type="checkbox"/> Accept <input type="checkbox"/> Decline	
Board of Trustees	<input type="checkbox"/> Accept <input type="checkbox"/> Decline	

Account: _____ Object Code: _____

Please print this page as a receipt for your records.

San Joaquin Delta College, a part of the San Joaquin Community College District (SJCCD), is a tax-exempt organization. However, it is not tax exempt under section 501(c)(3) of the IRS tax code. As a public community college district, SJCCD legally is a political subdivision of the State of California, organized under the state's Education Code. The District is a government agency. Government agencies are tax free and are not required to have a tax exempt status under section 501(c)(3).

**San Joaquin Delta Community College District
Donation Receipt****

Questions? Contact Vanessa Rodriguez at 209-954-5694.

Date	
Donated by	
Address	
City	
State/Province	
ZIP/Postal Code	
Phone	
Type of Gift	
Description	
Value***	
Donor estimates only	

* The donation form is optional if the donation pledged is valued less than \$75 for Student Clubs.

** Donations are subject to district review and approval. A confirmation letter will be sent to accept or decline each donation \$1,000 and greater. Donations to San Joaquin Delta Community College District are not considered tax deductible until they have been formally approved per SJDC Administrative Procedure 3820.

*** For income tax purposes, it is the responsibility of the donor to adhere to IRS reporting and recordkeeping requirements per Publication 526 <http://www.irs.gov/publications/p526> including determining the fair market value of the gift. Donors should be advised that they must complete IRS Form 8283 located at: <http://www.irs.gov/pub/irs-pdf/f8283.pdf> if their total tax deductible non-cash gifts exceed \$500 in a given year. Donor should also be advised that a single non-cash gift over \$5,000, requires the donor to obtain a third-party appraisal. An individual designated by the college will need to sign the IRS form 8283 acknowledging receipt (not value) of the gift.