

Instructions for Completing Scholarship Agreement Form

Name of Scholarship: Enter the name of the scholarship that you wish to appear in our advertising brochure. For example: John Doe Memorial Scholarship.

Amount of Donation: Enter the total number of scholarships you wish to disburse and how you wish to have the money disbursed. For example: 2 at \$500, \$250 for Fall and \$250 for Spring. (We recommend that any scholarship, that is under \$500 be paid in one semester.) In order to establish a scholarship with San Joaquin Delta College, a deposit equal to the amount of the scholarship award must be enclosed with this agreement form. If your award amount is unknown, a minimum of \$200 deposit is required. Please make checks payable to: **San Joaquin Delta Community College District.**

Eligibility and Qualifications of Scholarship: Describe your criteria for the scholarship. For example: Must have a 3.0 GPA and be a Business Major etc...

Procedures for Application and Award: Please specify how you wish to have students apply for your scholarship and how they are selected.

For *application procedures*, please include any special documents you would like in addition, to the SJDC Scholarship application.

For **selection procedures*, please indicate if you would like to screen and select the recipient(s) or if you would like the SJDC Scholarship Advisory Committee to do so, etc.

***Note:** If you choose to select the recipient yourself, we request that all recipients selected for your scholarship come from the scholarship applicant pool. To do otherwise, causes liability and integrity problems with the scholarship program and Delta College.