Monday, August 2, 2010

8:00 – 8:15 a.m. Welcome Reception – Professional Development Center, Holt 121
Refreshments

8:15 – 8:30 a.m. Introductions
Interim President/Vice Presidents
Deans/Division Deans/Directors

8:30 – 10:15 a.m. What it means to teach at Delta College
Kathy Hart
a. Faculty Inquiry Group Discussion
b. College Mission/Goals
c. Educational Master Plan
d. Our External Environment
e. Our Internal Environment
   Our Students’ Characteristics
f. Green Initiative

10:30 – 11:45 a.m. Setting and Communicating Your Expectations for Students
Kathy Hart
a. Your Course Information Sheet/Syllabus
b. Your Course Rules and Regulations

12:00 – 1:00 p.m. Pizza Lunch – Professional Development Center, Holt 121
New Faculty, Jon Townsend, Jennifer Azzaro, Diane Oren, Janice Takahashi, and Kathy Hart

1:15 – 3:00 p.m. Campus Tour
a. Holt – Faculty Clerical Services, Reading Writing Learning Center
b. Administration – Instruction Office & Mail Room
c. Lawrence and Alma DeRicco Student Services Building – Counseling & Special Services,
   Admissions & Records, Financial Aid, Assessment, Outreach, WorkNet, CalWORKS
d. Shima – Math Science Learning Center
e. Danner – Maintenance, Keys, Bookstore,
f. Budd – Print Shop/Copy Center

3:15 – 4:15 p.m. Beginning Essentials I
Jennifer Azzaro, Online Instructional Support Coordinator
Jon Townsend, Professional Development Center Coordinator

Professional Development Center
a. Zimbra Mail
b. Voice Mail
c. Roster System

4:15 – 5:00 p.m. Office Time
Spend some time in the new offices
Tuesday, August 3, 2010

8:30 – 9:00 a.m. Refreshments and Questions from Previous Day – Professional Development Center, Holt 121

9:00 – 10:30 a.m. Beginning Essentials II
a. DocuShare
b. Micrograde

10:45 – 11:30 a.m. Beginning Essentials III
a. Faculty and Student Resources
b. Teaching Opportunities: online, hybrid, web-enhanced, regional, learning communities,
c. contextualized foundational skills, etc.
d. Shared Governance

11:30 a.m. – Noon Academic Senate
a. Faculty Professional Growth
b. Flex Responsibilities

12:00 – 1:30 p.m. Lunch with the Interim President, Vice Presidents, Deans, Division Deans – Student Chef

1:30 – 2:30 p.m. Meet with Individual Division Deans – Division Office

2:45 – 3:30 p.m. California Teachers Association
Professional Development Center, Holt 121

3:30 – 4:00 p.m. Wrap-up
a. New Faculty Academy Expectations
b. Tenure Review Process
c. Questions

Wednesday, August 4, 2010

9:00 – 11:30 a.m. Human Resources Paperwork – Admin 202
a. Completing employment paperwork
b. Payroll deductions – savings, memberships
c. Retirement plans review
d. Insurance plans review

San Joaquin Delta College
Fall 2010
New Faculty Orientation Agenda
August 2nd, 3rd, and 4th, 2010