The Classified Senate is committed to the support of, and participation in, the mission and goals of the San Joaquin Delta Community College District. Within the context of this commitment and in the pursuit of excellence, the Classified Senate is requesting your participation in this survey to identify the professional development needs of classified professionals to promote their continued development. Your participation in this survey is completely voluntary, and all responses to the survey are anonymous. Results from this survey will be used by the Classified Senate and the District to plan future professional and personal development training opportunities for classified professionals.

1. Which organizational group(s) do you work in? (Select all that apply)
   - Business Services
   - Facilities/Maintenance
   - Human Resources
   - Information Services/Technology
   - Instruction
   - President's Office/PIO/Planning
   - Student Services

2. Please select your gender:
   - Female
   - Male

3. Please select your ethnic group:
   - American Indian/Native Alaskan
   - African American/Black
   - Asian
   - Filipino
   - Pacific Islander
   - Hispanic
   - White
   - Other
4. In the space below, please provide
   Number of years employed at Delta ________________________________

5. In the space below, please provide
   Number of months in department/organizational group ________________________________

6. Do you feel you need specific training due to recent changes in your job and/or job relocation?
   ☐ Yes
   ☐ No

Training Needs

0% = Not comfortable at all ------------------------------- 100% = Very comfortable

1A. Using the scale above, how comfortable do you feel in your current position?
   Comfort level in percentage _________________________________

Training Needs

1B. What is your employment classification at Delta College?
   ☐ Classified Staff
   ☐ Classified Manager
   ☐ Educational Manager

Training Needs

2A. What type of training(s) do you need? (Select all that apply)
   ☐ Use of Software (Please list the type(s) of software you would like training in.)
   ☐ Training to remain current in my field (Please indicate what specific training would you need to remain current in your field?) _________________________________
   ☐ Business Writing
   ☐ Business Mathematics
   ☐ Conflict Resolution
   ☐ Stress Management
   ☐ Customer Services
   ☐ Adjusting to Change
   ☐ Safety and Security
   ☐ Tools for Time Management
   ☐ Tools to Improve Organizational Skills
   ☐ Use of Specialized Equipment/Technology
   ☐ Other _________________________________
Training Needs

2B. What type of training(s) would you suggest for classified professionals in your area? (Select all that apply)
   - Use of Software (Please list the type(s) of software you think they would need.)
   - Training to remain current in their field (Please state what specific training would you suggest.)

- Business Writing
- Business Mathematics
- Conflict Resolution
- Stress Management
- Customer Services
- Adjusting to Change
- Safety and Security
- Tools for Time Management
- Tools to Improve Organizational Skills
- Use of Specialized Equipment/Technology

Training Formats

3A. Thinking about those same areas, please select the skills you feel you have mastered?
   - Use of Software (Please list the specific type(s) of software.)

- Business Writing
- Business Mathematics
- Conflict Resolution
- Stress Management
- Customer Services
- Adjusting to Change
- Safety and Security
- Tools for Time Management
- Tools to Improve Organizational Skills
- Use of Specialized Equipment/Technology
- Other ________________________________
Training Formats

4A. Thinking about those same areas, what do you think is the best approach to implement the specific training you selected?

1. Use of Software
2. Training to remain current in your field
3. Conflict Resolution
4. Stress Management
5. Customer Services
6. Adjusting to Change
7. Safety and Security
8. Tools for Time Management
9. Tools to Improve Organizational Skills
10 Use of Specialized Equipment/Technology

5A. If the professional development training were presented in-house by other employees of the College, how do you think they should be rewarded for their time?

☐ Comp-Time
☐ Monetary Stipend
☐ Recognition Certificate
☐ Gift Certificate
☐ Other, please specify: _____________________________

7. Do you have any other comments to share about professional development programs at Delta College?

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________________________________________________________________________
________________________________________________________________________