

AP 4050 Secondary Course Articulation Agreements

- A. A Secondary Course Articulation Agreement between the College and the respective secondary institution shall have been negotiated and approved by the College before college credit is awarded.
1. Primary responsibility for course articulation rests with the college and secondary school faculty. Faculty representing appropriate discipline group(s) from the College and secondary school shall develop the agreements. The articulation process can be initiated by faculty or administrators from either segment.
 2. Course equivalency standards shall be jointly agreed upon by the respective faculty in writing.
 3. Upon agreement, the appropriate division chairperson/director will produce the Secondary Articulation Agreement and forward it to the college articulation officer, who will secure the appropriate signatures and maintain the records for all Secondary Articulation Agreements.
 4. There shall be a separate course articulation agreement for each course or sequence of courses at each school that qualifies as an articulated high school course. A high school course may be articulated with San Joaquin Community College District between the following:
 - The high school and the College, or
 - The high school district and the College (when district-wide curriculum utilizes and meets the student learning outcomes as specified in the course articulation agreements), or
 - The County Offices of Education Regional Education Programs and the College.
 5. The College Curriculum Committee shall review and approve any articulation agreement.
- B. Course equivalency standards may include, but are not limited to, course subject content, competencies, laboratory requirements, sequence of presentation, instructional methodology, evaluation, equipment and/or teaching material. Courses may be granted articulated high school course status with or without a College administered examination or criterion referenced test. Articulated high school courses may be accepted in lieu of comparable courses to partially satisfy the major requirements of an associate degree or requirements for a certificate program, including the total number of units required for the certificate.
- C. For College credit, that is the actual letter grade and/or credit, to be granted, the secondary student must have earned credit by examination in the articulated high school course. Except through credit by examination, high school articulated courses may not be used to satisfy any general education requirement or to meet the 60 unit minimum requirement for an associate degree.
- D. The negotiated Secondary Course Articulation Agreements shall be reviewed periodically, at least every three years, by both institutions to assure continued course equivalency. Modifications may be initiated by either the College or the secondary school faculty. If there is a proposed change to the course by either party, a new agreement shall be negotiated.