

**Delta College Foundation**

Monday, September 11, 2017

Boardroom, Admin. 103

Valerie Stewart-Green, Recorder

**Present: Jeff Wright, President; Patrick Doyle, Vice President; Dr. Kathy Hart, Secretary/Treasurer; Dr. Elizabeth Blanchard; Chuck Bloch; Claudia Moreno; Tom Patti; Carl Toliver; Richard Vasquez, Board of Trustees Representative; Steve Castellanos (Alternate)**

**Absent: Sue DePolo Grupe**

**Guests: Tina Merlino, Dr. Lisa Cooper-Wilkins**

# MINUTES

**1. Call To Order and Roll Call**

 The meeting was called to order at approximately 2:00 p.m.

**2. Public Comments and Approval of Minutes**

2.1 Comments from the Public – none noted

2.2 Approval of the June 12, 2017 Minutes

 Director Toliver motioned and Director Vasquez seconded to accept the minutes of the June 12, 2017 Delta College Foundation meeting as presented. Vote: 9/0; motion carried.

**3. Reports/Information**

 3.1 Discussion Regarding Hardship Scholarships for Students

 Nearing Graduation – Power Point Presentation attached

 Director of Financial Aid, Scholarships & Veterans Services Tina Lent gave a Power Point presentation on the Delta College Scholarship Program and the request to discuss the possibility of creating a Hardship Scholarship for students or a fund for students nearing completion of degrees or certificates who experience unexpected financial hardships.

 Director Lent informed the Foundation Directors of the scholarship process, suggestions for improvement, and gave an update on this year’s scholarship ceremony. Director Lent thanked the Director’s for their support of the scholarship ceremony and stated a goal for next year would be to increase donor participation with a “meet and greet” to include the donors, the Board of Trustees, Foundation Board and the administration.

 In regards to hardships, Director Lent explained what constitutes a hardship and how students experiencing hardships are assessed by staff.

 Director Lent explained what a new scholarship for hardships would look like to provide needy students with funds to pay for books, parking/bus passes and funds for living expenses.

 Dr. Hart shared her concerns, one of which was that Director DePolo Grupe, who brought the need for a hardship scholarship to the table is absent. Dr. Hart suggested that no action be taken on this item until she is present.

 3.2 Final Report on Passport to College - Power Point Presentation attached

 Director of Institutional Research & Effectiveness Tina Merlino gave a final PowerPoint report on the Passport to College (PTC) program. Director Merlino started the report with a history of the program by reviewing milestone dates as the program progressed. The final report gave a three year review of enrollment, waivers, demographics, academic achievement and graduation and transfer data.

 3.3 Eyes of Freedom Traveling Memorial

 Veterans Resource Center Manager John Ervin gave a PowerPoint presentation on the Lima Company Eyes of Freedom Traveling Memorial. Mr. Ervin is hoping to bring the memorial to Delta College in February and asked for the support of the Foundation.

 Foundation Directors gave Mr. Ervin feedback on the presentation and questioned the progress that has been made to reach out to other supporters for funding. The Directors stated they are very supportive of our veterans and suggested Mr. Ervin work on getting some more details regarding the event and come back to the next meeting with an updated presentation.

 3.4 Update on Alumni Association Committee Work

 Dr. Kathy Hart asked to pass on the update for the Alumni Association committee work until there is more to report to the Foundation Directors.

 3.5 JOB REDI

 Dr. Kathy Hart informed the Foundation Directors of the JOB REDI Foundation started by the Cortopossi Family. The purpose of the JOB REDI program is to assist students in earning vocational certificates as a means to secure good jobs with growth opportunities. Last year 10-15 students were funded at $10,000 each over a 2 year period. This year more than 140 students will be funded. Dr. Hart stated that she could arrange to have someone from the JOB REDI foundation come to a foundation meeting.

 3.6 Discussion and Review of Job Criteria for a Foundation Director Including Job Description/Search and Hiring Process

 Consultant Mike Hill addressed the Foundation Directors on the feasibility of hiring professional staff for the foundation and shared his background creating and running a foundation. Mr. Hill informed them that this is a business decision based on risks and rewards.

 Mr. Hill shared suggested a successful local fundraiser be brought in to facilitate a workshop, and that other similar local community colleges be researched on their foundation staffing successes.

**4. New Business - Action Items**

4.1 Comparative Data for 2016-17 and 2017-18 Budgets

 Director Blanchard motioned and Director Bloch seconded to accept the comparative data report as presented. Vote: 9/0; motion carried.

 Yes – Wright, Doyle, Hart, Blanchard, Block, Patti, Moreno, Toliver, Vasquez

 No – none Absent – DePolo Grupe

4.2 2016-17 Year-End Financial Reports

 Director Moreno motioned and Director Patti seconded to accept the 2016-17 Year-End Financial Report as presented. Vote: 9/0; motion carried.

 Yes – Wright, Doyle, Hart, Blanchard, Block, Patti, Moreno, Toliver, Vasquez

 No – none Absent – DePolo Grupe

4.3 Listing of New Gifts and Donations

 Director Toliver motioned and Director Moreno seconded to accept gifts and donations as presented. Vote: 9/0; motion carried.

 Yes – Wright, Doyle, Hart, Blanchard, Block, Patti, Moreno, Toliver, Vasquez

 No – none Absent – DePolo Grupe

**5.** **Agenda Items for Future Meetings**

 5.1 Morgan Stanley Representative – December meeting

 5.2 Veterans Traveling Memorial – update on progress/information

 5.3 Alumni Report

 5.4 Hardship Scholarships Discussion/Action

**6. Foundation Board Member Questions/Announcements**

 None noted.

Adjournment: 4:14 p.m.